

R. PHILLIP KIEHL, M.S., M.DIV

Licensed Marriage & Family Therapist

CYNTHIA KIEHL, LPNP

2774 Glen Avenue, Altadena, CA 91001

626.791.1488 www.philkiehl.com

FINANCIAL AGREEMENTS AND DISCLOSURES

At Phil Kiehl Counseling Service, and in compliance with California State Standards of ethics, are required to disclose all billing and financial matters regarding psychotherapy services. As a client of our practice, you understand:

1. Our usual and customary fee for providing direct psychotherapy services is \$120.00 for a sixty minute session, and \$180.00 for a 90 minute session unless previous arrangements are agreed upon between you and us.
2. You will be billed your customary fee for a sixty minute session for not giving us a minimum of 12 hours notification of cancellation. This outstanding balance must be paid prior to your next scheduled session.
3. Your insurance company on average reimburses services at an approximate rate of \$35.00 to \$60.00 per session, depending on the insurance. Our policy is to ask you to pay us in full first and then we will either provide a statement for you to submit to your insurance company for reimbursement, or with your written authorization, we can submit these statements. Depending upon what insurance you have, I can submit claims online for you if that is something you want me to do.
4. Your payment for each session is due at the end of each session. We accept check, cash, credit card or debit card. To pay by Credit Card, go to my website www.philkiehl.com and under the service tab, you can pay there.

Please discuss any questions or concerns you may have regarding the financial arrangements concerning your psychotherapy services.

Signature: _____

Date: _____

Print: _____